THE CONSTITUTION OF NORTH RIFT AVANGELISTIC TEAM (NORET)

PREAMBLE

North Rift Evangelistic Team (NORET) is a group of evangelizing Christians who are bound together by the common response to the command of Jesus, “Go into the world and preach the good news to all creation (Mark 16:15). They have set their hearts to reach the districts, which comprise North Rift part of this country, including their environs and beyond.

1. NAME

The name of the society shall be North-Rift Evangelistic Team (NORET) and herein referred to as the team.

2. AIMS AND OBJECTIVES

The aims of the team shall be non-political, non-denominational, non-profit making and shall be.

a) To engage in social, spiritual and economic empowerment of the people of North Rift in conjunction with the churches and local administration.
b) To help build the capacity of young people in North Rift through education and awareness programs on careers and other spiritual and social needs.
c) To provide spiritual nurture to the new converts;
d) To provide training in Christian leadership and service;
e) To encourage interdenominational fellowship;
f) To engage in selective community development projects based on biblical and evangelical principles and practices.

3. DOCTRINAL BASIS

The doctrinal basis of the team shall be fundamental truths of Christianity and shall include;

a) The unity and trinity of the Godhead eternally exists in three co-equal persons: Father, Son and Holy Spirit, and these three are one God.
b) The sovereignty of God in creation, Revelation redemption and final judgement;
c) The Bible as the inspired word of God and none may add thereto or take away therefrom except at the damnation.
d) Through Adam's sin, all human beings became sinners, and that through the death and bodily resurrection of Christ, all

who believe in Him are saved from the penalty and power of sin;

e) Christ pre-existed before his incarnation, and that through the power of the Holy Spirit was conceived and born of the virgin Mary;

f) That salvation in by the grace of God through faith in the Lord Jesus Christ alone; however good works and obedience to the revealed will of God in life and service are important, for through them eternal rewards shall be received.

g) Christ is the baptizer in the Holy Spirit, and that the demonstration of the works of the Holy Spirit should evident in the lives of Christians.

h) The supreme mandate of the church is to glorify God and to be involved the great commission.

   "Therefore go and make disciples of all nations…."

   (Mathew 28:19-20);

i) The unity of all believers in Christ;

j) The Universal church consists of all persons who have been regenerated by the Holy Spirit and made new creatures in Christ Jesus and that Christ is the head of the church;

k) The expectation of the personal return of the Lord Jesus Christ to receive unto himself the church and afterward set up His throne as King on earth for a thousand years and thereafter in heaven.

4. MEMBERSHIP

Membership to team shall be open to:

(a) All Christian students from North-Rift in Universities and other institutions of higher learning and herein refer to as student members;

(b) All those who are ceasing to be students remain as members herein referred to as non-student members subject to their continued adherence to the aims and objectives of the team;

(c) Christians from North-Rift and anywhere who share the same objectives and aims may be full members or associates, subject to the Council's approval;

(d) Full members of the team shall comprise student, nonstudent members and those declared so by the council;

(e) There shall be membership fee to be determined from time to time by the Executive Committee.

5. MEMBERSHIP RIGHTS AND RESPONSIBILITIES

Full members shall be:

a) Eligible to hold office and participate in the elections of the officials of the team;

b) Participate in the Annual General Meeting (AGM) and Special General Meeting (SGM) of the team;

c) Each member is required to pay an annual membership fee of Kshs.1000 for students and Kshs.2000 for non-student members. A monthly contribution of Kshs.3000 is to be paid by non-student members.

6. BRANCHES OF THE TEAM

a) The team shall have the following branches;

   i) Non-student branches

   ii) University branches

   iii) College and other leaning institutions branches

b) The said branches shall be directly affiliated to the team.

7. GOVERNMENT

a) The Annual General Meeting (AGM), the Executive Committee and the council shall govern the team.

b) Each branch shall be led by a representative nominated by its members with the approval of the Executive Committee.

8. EXECUTIVE COMMITTEE

a) The Executive Committee shall be elected by the AGM.

b) The committee shall be charged with the overall planning and the co-ordination of the team's activities.

9. OFFICE BEARERS

a) The executive Committee shall have the following office bearers;

i) Chairman ii) Vice chairman iii) Secretary iv) Vice-secretary

v) Treasurer vi) Organizing Secretary vii) Prayer Secretary viii) Missions Co-ordinator ix) At least three (3) eligible co-opted members who must be eligible to hold office.

b) All office bearers shall be full members of the team. The chairman and the organizing secretary shall preferably be non-student members.

c) The office bearers shall assume office from the date of their election and the term of office shall be for a period of two(2) years.

d) Any office that fall vacant for any reason shall be filled by a nominee of the Executive Committee until an election is held.

10. DUTIES OF OFFICE BEARERS

All the officials both jointly and severally shall pray plan and work together for the objectives and aims of the team.

a) Chairman

The chairman, shall, unless prevented by illness or other sufficient cause, preside over all meetings of the Executive Committee, the Council and all general meetings. He/She shall delegate responsibilities as he/she finds appropriate.

b) The Vice Chairman

The vice Chairman shall perform the duties of the Chairman in the absence of the Chairman and any other duties delegated to him/her by the chairman.

Secretary

i) The secretary shall deal with all the correspondences of the team except that which fall to another office.

ii) Incase of urgent matters where the committee cannot be consult the chairman or if not available, the Vice Chairman. The decisions reached shall be subject to ratification or otherwise at the next Committee meeting.

iii) He/She shall, in consultation with the chairman, issue notices convening all meetings of the committee and all general meetings of the team shall be responsible for the preservation of all records of proceedings of the team and of the Committee.

c) Assistant Secretary

in the absence of the secretary, the assistant secretary shall perform all the duties of the secretary and the secretary or the committee shall assign such other duties to him/her.

d) Treasurer

i) The treasurer shall receive and shall also disburse under the directions of the Committee, all monies belonging to the team and shall issue receipts for all monies received by him/her and preserve vouchers for all monies paid by him/her.

ii) The treasurer shall be responsible to the committee and to the members; shall ensure that proper books of accounts of all monies to the team are kept and made available for inspection.

e) Organizing Secretary/Co-ordinating Secretary

i) Shall be responsible for handling all external invitiations of the team.

ii) Shall be responsible for publishing all the team's activities as deemed necessary.

iii) To meet the objectives (i) and (ii) above, shall be expected to travel and make physical contact.

f) Prayer Secretary

i) Shall coordinate prayers and prayer groups in the team.

ii) Shall liaise with other ministries in matters pertaining to prayers and intercession.

g) Mission Co-ordinator

(i) Shall coordinate the organization of missions in the team and all its branches.

(ii) Shall co-ordinate the planning and organization of missions in the team.

11. THE COUNCIL

a) There shall be a council, which shall comprise:

(i) Executive Committee

(ii) Representative members as state in clause six (6)

b) The chairman, the vice-chairman and the secretary to the executive committee shall also be the chairman, the vicechairman and the secretary to the council.

c) The council shall meet at least twice in each calendar year. A special meeting of the council may be called if requested by one third of its members. The special meeting shall be held within thirty (30) days from the date the request is made and notice of such meeting shall be fourteen (14) days.

d) Members of the council shall service until their replacements are appointed except the members of the Executive Committee, who shall be elected as clause nine (9) paragraph (d)

e) The council shall:

(i) Maintain contact between the Executive Committee and the branches;

(ii) Approve formation and define geographical limits of the branches;

(iii) Any other duty, which the A.G.M can vest on them.

12. ELECTIONS AND ANNUAL GENERAL MEETING

(a) The Annual General Meeting (AGM) of the team shall be held within four months after the end of the financial year (twelve months). Notice in writing of the meeting accompanied by the audited annual statement of accounts and the agenda for the team shall be send to all members of the team at least thirty days before the meeting.

(b) The agenda of the AGM shall include:

(i) Confirmation of the minutes of the previous AGM;

(ii) Consideration of accounts;

(iii) Election of office bears and trustees where necessary in accordance with clause 18;

(iv) Appointment of an auditor in accordance with clause 17;

(v) Such other matters and reports as the council may decide

(vi) Such other matters to which notice shall be given in writing by members to the secretary in at least fourteen (14) days before the date of the meeting.

(vii) Any other business with the approval of the chairman.

c) Only full members shall be eligible to vote in the AGM and SGM.

d) The executive Committee will decide on the presiding officer who is to be appointed from among the members.

e) The members will initially suggest names from committed members

f) Voting in all elections shall be send to all members of the team, at least thirty (30) before the date thereof.

g) A special general meeting shall be called for any specific purpose by the Executive Committee. Notice in writing of such meeting shall be send to all members of the team, at least thirty (30) days before the date thereof.

h) A special general meeting shall/may also be requisitioned for a special purpose by order in writing to the secretary, of not less than a quarter of the team as such meeting shall be held within thirty (30) days of the requisition. The voting for such meeting shall be by all members.

i) Quorum for general meetings shall be quarter of the members of the team.

j) Any motion shall require the approval of two thirds (2/3) of the members present and entitled to vote.

k) By-elections shall be done if an official or committee member is voted (or otherwise) out by a vote of no confidence by two-thirds (2/3) of the members present in a special meeting.

l) Members of the Executive Committee are eligible for office at most two consecutive terms and may again be eligible after being out of office for at least one term.

13. PROCEDURE MEETINGS

a) At all meetings the Chairman or in his absence the Vice – Chairman or in the absence of both officials, a member selected by the meeting shall take the chair.

b) The chairman may at his discretion limit the number of persons permitted to speak in favour or against the motion.

c) Resolution shall be decided by adopting a motion moved by a full member. Such a resolution shall be decided by simple voting by show of hands. In the case of equality of votes, the chairman shall have a second casting of vote.

14. RULES OF THE EXECUTIVE COMMITTEE AND THE COUNCIL

a) Any person elected or appointed to be a member of the Executive Committee or Council or any other Committee of the team must at the time of accepting the position indicate the statement of faith and the aims of the team.

b) Where any office bearer desires to vacate office, he/she shall submit an official letter of resignation to the Executive Committee stating reasons thereof.

c) Where an official fails in his/her duties, the Executive Committee shall appoint an interim official pending the next election.

d) Any office bearer unable to attend a notified meeting shall be required to give an official notice at least three days prior to the meeting.

e) For meetings of the Executive Committee and Council, the quorum shall be a quarter (1/4) of the members and the resolution shall be constituted by a simple majority vote of members present and voting.

f) At least twenty (20) days notice of all meetings shall be given.

g) The Executive Committee and Council may appoint a subcommittee for any specified purpose for which the following must be laid down:

(i) Its terms of reference

(ii) The limits of its authority

(iii) The period for which the sub-committee is to operate and the period for which its members may serve.

h) Any office bearer absent for three consecutive duly notified meetings shall be deemed to have resigned from the committee, unless the Committee decides otherwise

15. FINANCES

a) Members shall be expected to contribute willingly as the Lord enables and the funds collected by the team shall only be sued for furthering the aims and objectives of the team.

b) All monies and funds shall be received by and paid to the treasurer and shall be deposited by him/her in the name of the team in any bank or banks approved by the Executive Committee.

c) No payment shall be made out of the bank account without a resolution of the Executive Committee, payment and cheques made out of the team's bank account shall be operated by three signatories namely; the Chairman, Secretary and the Treasurer. The Treasurer, and either the Chairman or the secretary can sign at nay one time.

d) A sum to be determined from time to time by the Executive Committee may be kept by the treasurer for pety disbursement of which proper accounts shall be kept.

e) The financial year of the team shall be from one AGM to another.

16. INSPECTION OF ACCOUNTS AND LISTS OF MEMBERS

The books of accounts and all documents relating thereto and a list of all members of the team shall be available for inspection by any official or member of the team on giving not less than seven (7) days notice in writing to the Executive Committee.

17. AUDITOR

a) An auditor shall be appointed for the following year by the A.G.M. All the team's accounts, records and documents shall be open for inspection by the auditor at any time. The Treasurer shall provide an account for the receipts and payments and a statement of assets and liabilities made up to a date, which shall not be less than six (6) weeks and not more than three months before the date of the AGM. The auditor shall examine such annual accounts and statements and either clarify that they are correct, duly vouched and in accordance with the law.

b) A copy of the auditor's report on the accounts and statements together with such accounts and statements shall be furnished to all members as the notice convening the Annual General Meeting is sent out. An auditor may be paid such honorarium for his duties as may be resolved by the council.

c) No auditor shall be an office bearer, a member of the Council or a member of any sub-committee of the team.

18. TRUSTEES

a) There shall be Trustees of the team being not less than three (3) or more than five (5) petitioners for a certificate of incorporation as under the land (perpetual succession) Act (CAP 286).

b) The Trustees shall be elected by the AGM, and their office shall have a term of three years subject however to prior termination of such term by death, resignation at own instance, or at request of his own co-trustees. Retiring Trustees shall be eligible for re-election.
c) The AGM has the power from time to time to remove any Trustee and appoint a new Trustee in place of any Trustees who may resign, die or otherwise vacate his office as a Trustee.
d) Trustees may meet together for the dispatch of business, adjourn, and otherwise regulate their meetings as they think fit. Questions arising at nay meeting shall be decided by a majority of votes provided that in case of any equality of votes, the Chairman shall have a second or casting vote.
e) The quorum necessary for the transaction of business of the Trustees and unless so fixed shall be three.
f) The Trustees may elect two of their members as chairman and vice-chairman, respectively, and determine their term of office.
g) The Trustees may delegate any of their powers to a committee consisting of such members or members of their body as they think fit, and any committee so appointed shall in exercise of their powers so delegated, confirm to any regulations that may be imposed on it by the Trustees.

h) A resolution in writing signed by all the Trustees shall be as if it had been passed at a duly convened meeting of the Trustees.
i) The Trustees shall pay all income received from the property vested in the trustees to the Treasurer. Any expenditure in respect of such property, which in the opinion of the Trustees is necessary or desirable, shall be reported by the Trustees to the committee, which shall authorize expenditure of such monies as it thinks fit.

19. PROPERTY

All moveable and immovable property, investments and securities which shall be acquired by the team or belonging to the team shall be vested in Trustees who will hold the same as corporation body under the provision of the land (perpetual succession) Act (CAP 286).

20. ADVISORY COMMITTEE

a) Shall generally consist of respected elders who uphold the objectives and aims of the team.
b) The number of the committee shall be determined from time to time by the council.
c) The role of the advisory committee shall be to advise and assist the team generally in its work. It shall have no executive powers.

21. AMENDMENT OF THE CONSTITUTION

No amendment shall be made in this constitution unless

(i) At least thirty (30) days notice in writing of any proposed amendment shall be given to the secretary of the team who shall thereafter give at least fourteen (14) days notice to the members of the team.

(ii) The Advisory Committee's opinion is sought and its recommendation made known to the AGM.

(iii) Such amendments must be approved by at least two thirds (2/3) majority of members at a general meeting of the team.

(c) Only full members shall be eligible to propose amendments to this constitution.

22. DESOLUTION

a) The team shall not be dissolved unless a resolution passed at a general meeting of members by vote of three quarters (3/4) of the members present. The quorum of the meeting shall be as shown in clause 12(i). Notice of such date of the meeting. If not quorum is obtained, the proposal to dissolve the team shall be submitted to a further general meeting, which shall be held one month later. Notice of this meeting shall be given to all members of the team at least fourteen (14) days before the date of the meeting. The quorum of this meeting shall be number of members present.

b) Provided, however, that no dissolution shall be effected without prior permission in writing to the Registrar, obtained upon application to him made in writing and signed by three of the office bearers.

c) When the dissolution of the team has been approved by the Registrar, no further action shall be taken by the Executive Committee or any other office bearer of the team in connection with the aims of the team other than to get in and liquidate for cash all the assets of the team. Subject to all payment of all debts and liabilities of the team, the balance thereof shall be distributed to Christian organization (s) as may be resolved by the meeting at which the resolution of dissolution is made.